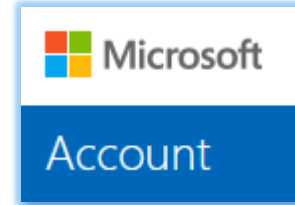




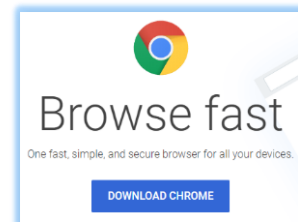
How to Set Up your school computer

1. **Initial set-up** is up to the student, but it is highly recommended that a [Microsoft Account](#) is used. Passwords are frequently forgotten by students, and if the device is set up using a Microsoft account with an attached mobile phone number, it is easy to reset the password. This login information is also needed when installing some software.



2. **Restart** the device to install Windows Updates, then set the **time and date**.

3. Download and use [Google Chrome](#) as some school sites will only work with this browser.



4. [Here](#) are instructions for connecting to the **school Wifi** and installing the [ZScaler certificate](#) (<http://mnconnect.cloud/zscaler>)

Downloading Zscaler certificate ...

5. As a student of San Clemente, **Office 365** can be installed for free. Follow [this link](#), sign in with your school email and password, then click on the "**Install Office apps**" link in the top right hand corner and follow on screen instructions. [Here](#) is a more detailed guide.

Install Office apps ▾

6. Set up the [email app](#) for your school email.



7. Set up [OneDrive for Business](#). This way all your work will be synced to the cloud, and it will be easy to access it and to print as well.

Apps
OneDrive for Business

8. The Librarians and school IT support team (in the Library at breaks) can help you with set up and changing your password for school.